



Volunteer as a short-term Fly-In Intern to assist with a service learning and educational immersion program.

Why be a Fly-in Intern?

- Build your resume
- Strengthen leadership skills
- Develop facilitation skills
- Gain international exposure and experience
- Learn to work with people of many ages
- Travel with purpose and in a way that meaningfully engages real people doing real things in real places
- Learn, serve, and grow



What would an intern do?

- Assist in running the overall operations of service learning trips and experiential education programs
- Co-facilitate the experience
- help set up meals, materials, work projects, etc
- Support the coordination of daily logistics
- Manage food and clean up crews
- Be a role model for the group
- Liaison with students, staff, and community members
- Document the experience including photos, interviews, social media, etc
- Support follow-up, social media, and outreach



How does it work?

- **SPEAK** with our staff
- **SELECT** the trip you would like to intern for - check calendar, dates, location, details
- **SUBMIT** an application and /or complete a personal phone interview
- **SIGN** and submit forms including liability waiver & medical forms
- **ARRANGE** your travel to and from Santa Fe, New Mexico
- **COMPLETE** orientation and regional field training as necessary and as time permits
- **PARTICIPATE** in the program and support the success and safety of all
- **PROVIDE** feedback and complete the internship evaluation
- **SHARE** your stories and photos
- **RECEIVE** a signed letter of recommendation documenting hours and efforts



Qualifications

- Prior participation in at least one experiential education or service learning trip preferred
- At least 18 years old
- Valid ID and/or drivers license
- Personal Health Insurance
- Spirit of service
- Eagerness to learn
- Willingness to work with others
- Good communication skills
- Adaptability and resourcefulness



Helpful Information

- During the student group program, food, lodging, and any ground transportation with the group is provided. Any additional or personal expenses, snacks, incidentals, souvenirs, personal transportation or site seeing, shopping, or meals before and after the group program, and transportation to and from Santa Fe are the responsibility of Fly- In Interns.
- Participants usually fly into Albuquerque or Santa Fe airports. Fly-in Interns are responsible for their own air and ground transportation to and from Santa Fe. Santa Fe is one hour north of Albuquerque. There are airport shuttles available from Albuquerque to Santa Fe, as well as limited train service via the RailRunner train and airport bus.
- Any expenses incurred due to personal emergency or individual travel are the sole responsibility of Fly-In Interns. Trips and programs can also be canceled or changed significantly by the group or the community and any cost incurred by Fly-In Interns due to program or trip changes are the sole responsibility of Fly_In Interns.
- Fly-In Interns are expected to comply with all local, state, federal, and tribal laws, rules, and regulations and to carry themselves with a sense of dignity, integrity, and respect. We reserve the right to suspend program participation of a Fly-in Intern at any time and without explanation. Upon suspension, all expenses incurred would be the sole responsibility of the Fly-In Intern.
- For an additional fee plus completion of pre- and post- online activities and materials, up to 3 units of course credit from an accredited college may be available for Internship Program participants. Please email us directly to learn more at info@communitylearningnetwork.org
- We are committed to ensuring a positive, rewarding, educational, and inspiring experience for all involved and look forward to your participation